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## POINT CHECK

1

### PRE SCREEN

We complete a thorough pre-screening process on all our candidates including CV screen and telephone interview

2

### PERSONAL INTERVIEW - FACE TO FACE

Allowing us to assess a candidate's suitability and question their skills and knowledge

3

### IDENTITY CHECKS

All confirmed with approved DBS documentation and ID originals

4

### QUALIFICATION CHECKS

We take only original certificates and complete online QTS checks in addition to; NQT: Induction Status, OTT: Overseas Trained Teachers - UK NARIC Qualification Status

5

### DBS

Enhanced DBS Disclosure/Overseas Police check from country of residence

6

### THE CHILDREN'S BARRED LIST

All candidates checked and updated annually

7

### DFE/TRA

Checked on list of 'Teachers prohibited from the Profession' and 'Section 128 Barring Directions', 'Teachers Sanctioned in other EEA Member States'

8

### RIGHT TO WORK

Entry clearance, work permits and immigration documents

9

### REFERENCES

Minimum of two satisfactory references including one from most recent employment. If there is a 3-month employment gap, these are updated

10

### MEDICAL FITNESS

In line with The Equalities Act

11

### ENGLISH SPEAKING

Communication

12

### SAFEGUARDING

Child Protection Training and Prevent Duty Training is completed by all our candidates. All are issued with a copy of 'Keeping Children Safe in Education' and 'Disqualified under the Childcare act 2006' documents